

# HYDE PARK HIGH SCHOOL



**POLICY NAME** : **COVID-19 POLICY**  
**DATE** : 25 MAY 2020  
**NAME OF SCHOOL** : **HYDE PARK HIGH SCHOOL**  
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## LEGISLATIVE FRAMEWORK

- The Constitution of the Republic of South Africa 1996
- South African Schools Act No 84 of 1996
- Education Laws Amendment Act 31 of 2007
- Government Gazettes
- National Education Policy Act 27 of 1996
- Employment Equity Act 55 of 1998

# HYDE PARK HIGH SCHOOL

## COVID-19 POLICY

### Table of Contents

1. Title of the Policy
2. Effective Date
3. Acronyms
4. Preamble
5. Purpose of the Policy
6. Objectives of the Policy
7. Scope of Applicability
8. Legislative Framework
9. Policy Statements
10. Short title

# HYDE PARK HIGH SCHOOL

## 1. Title of the Policy

Hyde Park High School COVID-19 Policy

## 2. Effective Date

1 June 2020

## 3. Acronyms

DBE	Department of Basic Education
COVID-19	Corona Virus Disease 2019
WHO	World Health Organisation
NCIS	National Institute for Communicable Diseases
GDE	Gauteng Department of Education
HPHS	Hyde Park High School
SGB	School Governing Body
SOP	Standard Operating Procedures
SMT	School Management Team
SBST	School based Support Team

## 4. Preamble

After the World Health Organisation declared a public health emergency of international concern in December 2020 when a cluster of pneumonia cases was confirmed in China, President Cyril Ramaphosa declared a national state of emergency in South Africa on 15 March 2020 and schools were closed with effect from 18 March 2020. Since then, the DBE has worked tirelessly to put measures in place to curb the spread of COVID-19

This policy is aligned to the Regulations and Circulars issued by the DBE regarding the safety protocol and preventative measures surrounding the COVID-19 pandemic.

## 5. Purpose of the Policy

This policy was developed to put preventative measures in place to contain the spread of COVID-19 amongst the Hyde Park High School community while the effective delivery of the academic school year takes place.

# HYDE PARK HIGH SCHOOL

## 6. Objectives of the Policy

The objectives of the Policy are:

- (a) to put measures in place to ensure thorough cleaning and disinfecting of the school premises;
- (b) to ensure quality delivery of the academic curriculum; and
- (c) to ensure everyone understands the protocol to be followed should a case of COVID-19 be suspected or identified.

## 7. Scope of Applicability

This policy applies to all staff members employed by either the GDE or the SGB, the learners and their families as well as visitors to the school.

## 8. Legislative Framework

Circular 6/2020

DBE Standard Operating Procedures

DBE Guidelines to Maintaining Hygiene

GDE Readiness Programme for Schools Re-opening

## 9. Policy Statements

9.1 The role of the Principal is outlined below. He/she must:

- make arrangements to have the school deep cleaned, sanitised and decontaminated before the school officially re-opens. The guidelines as provided by the DBE must be followed;
- procure the necessary sanitising products timeously;
- put measures in place to have every staff member and learner screened before entering the premises;
- ensure all staff members and learners are trained and informed about the risk factors surrounding COVID-19 and the importance of the preventative measures;
- send regular reports to the GDE about the health of the staff and learners; and
- define the SOP of the school and ensure every stakeholder is aware of all procedures in every situation.

## **HYDE PARK HIGH SCHOOL**

9.2 The role of the SMT and staff is outlined below. They must:

- form a COVID-19 committee at school;
- place signs and posters encouraging good hygiene.
- prepare and maintain handwashing stations within 5m from bathrooms;
- place hand sanitisers in strategic positions as indicated in the SOP document of the DBE;
- implement an education programme for learners and staff on COVID-19 through the Life Orientation programme; and
- ensure that the cleaning staff clean and sanitise the premises in accordance with the Guidelines on Maintaining Hygiene in schools during the COVID-19 pandemic issued by the DBE.
- ensure that the identity of a staff member or learner that tests positive for COVID-19, be protected in order to avoid stigmatisation of the individual.

9.3 The role of the SGB is outlined below. They must:

- assist in the school in a supportive role as the staff and educators carry out their roles;
- ensure that there are funds available for cleaning of the premises, hand sanitisers and temperature scanners;
- play an oversight role when it comes to ensuring that all standards as laid down by the DBE have been followed to ensure the health and safety of all educators, staff and learners during the COVID-19 pandemic;
- ensure that there is good communication between parents and the school as to plans and procedures;
- follow up on implementation and training of all educators, staff and learners;
- encourage all staff, learners and parents work in collaboration in order to ensure the safety of all;
- ensure that the HPHS Standard Operating Procedures as published are being followed;
- provide a specialised Human Resources function to manage SGB employed staff in regard to sick leave, onboarding, retirements, resignation or retrenchments that may be required as a result of the COVID-19 pandemic; and
- take disciplinary action against an individual who put the life of staff members or other learners at risk by deliberately disobeying the school's SOP.

## HYDE PARK HIGH SCHOOL

9.4 The role of the parents of Hyde Park High School is outlined below. They must:

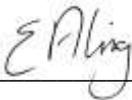
- Support the school and the role of the educators. Should there be any concerns, an email addressed to the SGB for governance matters or to the Principal for Academic and management matters is to be sent.
- Work in collaboration with the staff, educators and the SGB in following the Standard Operating Procedures.
- Take responsibility as parents to ensure that their children understand all COVID-19 requirements as outlined by the Department of Health.
- Ensure that the HPHS Standard Operating Procedures as published are being followed by themselves, their children and transportation used by the learners where applicable.

9.5 The role of visitors onto the property of Hyde Park High School is outlined below. They must:

- Ensure that they follow all procedures as laid out in the Standard Operating Procedures
- Understand that non-compliance will prevent them from being permitted access to the school property.

### 10. Short title

The policy shall be called the HPHS COVID-19 Policy.



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**E ALING**  
**ACTING PRINCIPAL**

DATE: 28/5/2020



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**G LUTZ**  
**SGB CHAIRPERSON**

DATE: 28/5/2020